

Download Audacity

<http://audacity.sourceforge.net>

Top 5 Things to Know to Get Started

1. Importing Files
2. Saving a Project
3. Trimming
4. Fade-in/ Fade-out
5. Know your space

Tutorials/Help:

<http://www.lynda.com/member.aspx>

<http://Forum.audacityteam.org>

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Shortcuts with the keyboard:

Spacebar = Play/Stop

Shift + Cursor = Adding more audio to your selection

Delete/Backspace = Cut when selected

Shift + Spacebar = Play only selected audio on a loop

P = pause

[] = Marking without a mouse

Audacity Interface:

See Handout

Free Sounds:

<https://www.freesound.org/browse/>

<https://www.youtube.com/audiolibrary/music>

<http://www.audiomicro.com/free-sound-effects>

<http://soundbible.com/free-sound-effects-1.html>

If you don't want to use your equipment on your laptop/phone:

<http://libguides.uwgb.edu/c.php?g=35068&p=222791>

ats@uwgb.edu, ask about digital audio recorders

Audacity® is free, open source, cross-platform software for recording and editing sounds.

<http://audacity.sourceforge.net>

<http://Forum.audacityteam.org>

Recording Audio in file formats (most common):

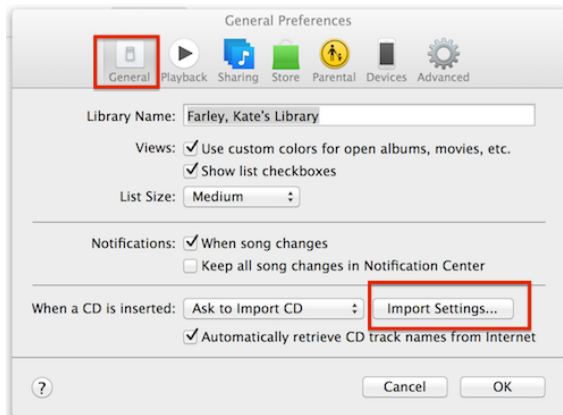
MP3 (doesn't need to be converted)

Wav (doesn't need to be converted)

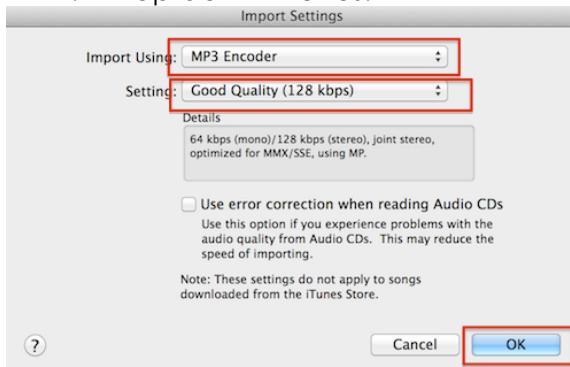
M4a (needs to be converted)—usually recorded using iPhones/Android

To convert m4a:

1. Launch iTunes
2. File > Add to Library
3. iTunes Menu > Preferences > General Tab > Import Settings

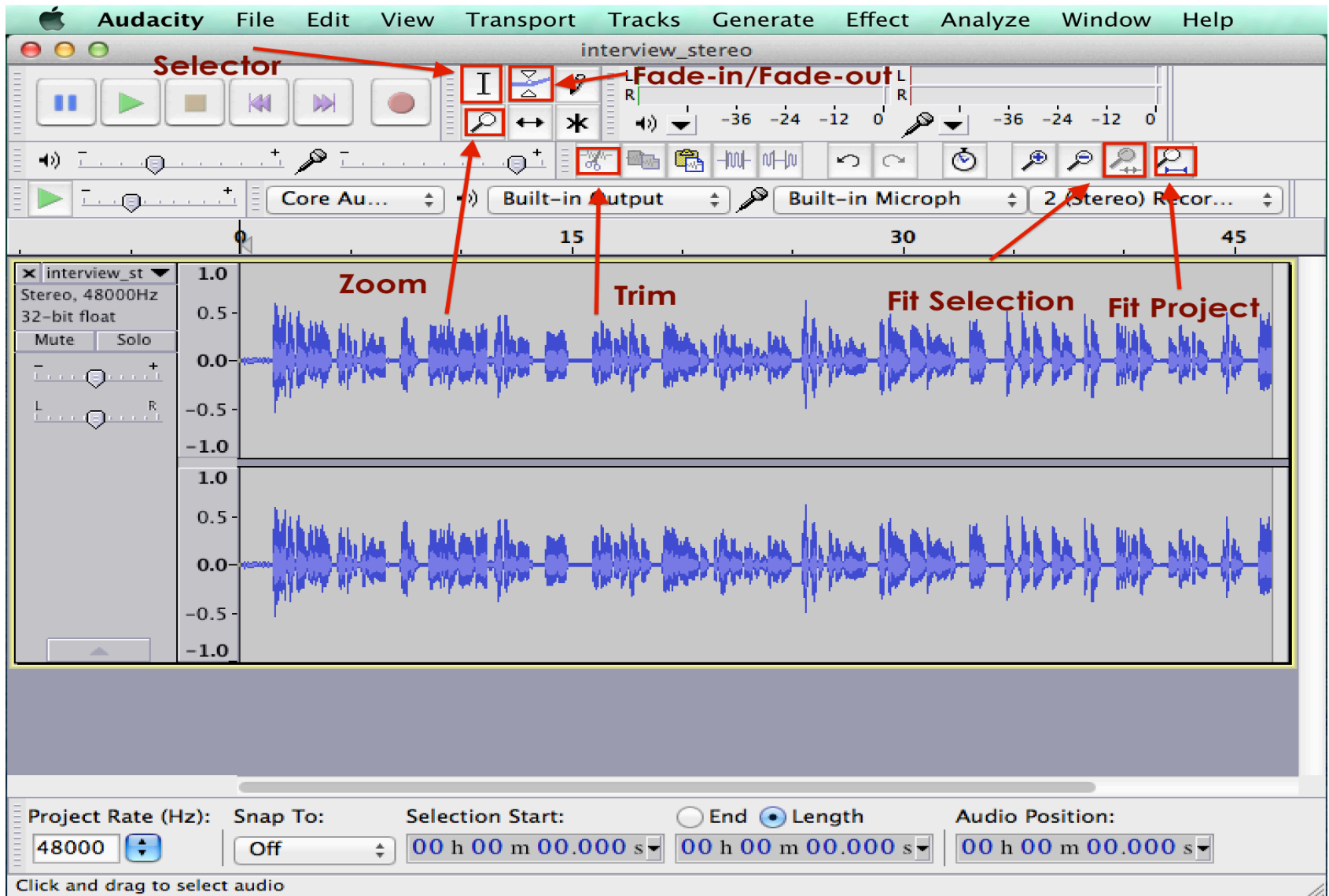


4. Drop down menus:



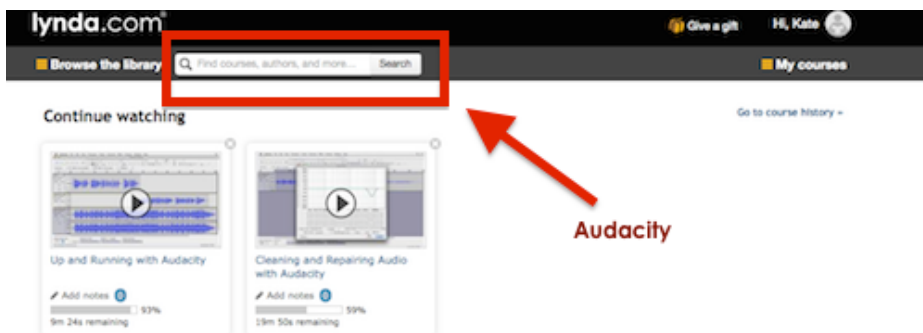
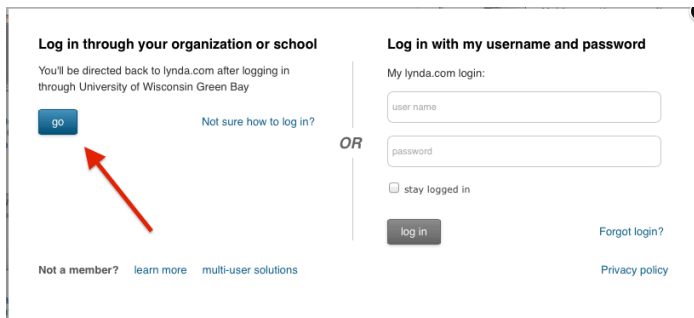
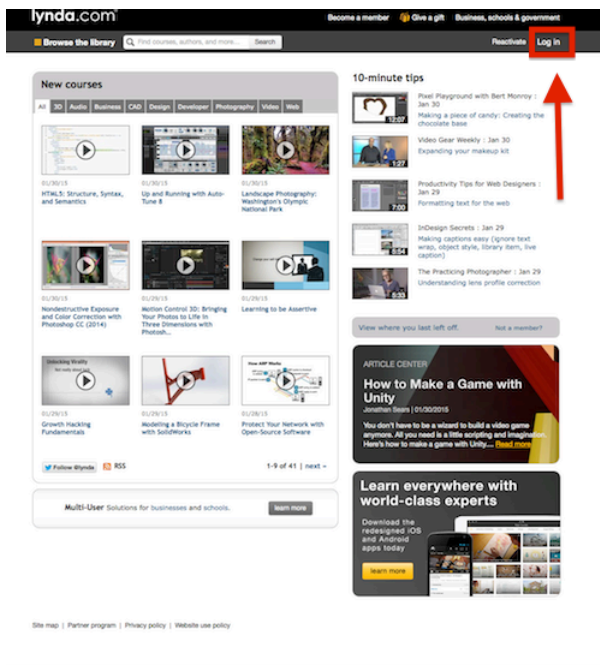
- a. Import Using: MP3 Encoder
- b. Setting: Good Quality

5. Convert the file you've added to your Library by right clicking it, and selecting "Create MP3 Version"



Lynda.com Subscription

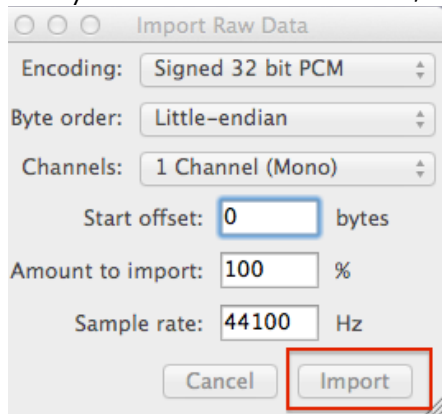
Log in here: <http://www.lynda.com/member.aspx>



Within Audacity go to File > Import> "Audio"

Search for your file in the File Browser.

If you know you would like specific settings you can change them here, but you can alter this later, so click "Import"



Below, you will see the audio file, which you can now start to manipulate.

